



**STATE OF MAINE CHAPTER
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS**

**Executive Board Meeting
February 8, 2019 – 9:30am
Maine Revenue Services, Augusta ME Room 136**

MINUTES

Members Present: Judy Mathiau, President; Kerry Leichtman, Past-President; Clint Swett, Treasurer; Julie Ethridge, Secretary; Darryl McKenney, Phil Drew, Karen Scammon, Caitlin Thompson

Members Absent: Kyle Avila, Vice President

Also Present: Jeff Kendall, MRS

Meeting called to order at 9:28am

Secretary's Report: Kerry moved to accept the minutes of the December 14, 2018 meeting; Phil seconded. Motion passed unanimously.

Treasurer's Report: Clint reported that new checking and savings accounts have been opened at Bath Savings Bank. Both he and Julie will be authorized signers on the account. Julie will stop by the branch to sign signature cards today. Matt Sturgis will write a check for the balance in the accounts at the old bank once all checks have cleared. Clint will have balance figures for the next Executive Board meeting.

COMMITTEE REPORTS:

Education:

- **Property Tax Institute 2019 Update:** Judy and Kerry will attend meetings with MRS as they happen. IAAO Forums 960 and 962, Marshall & Swift Residential and Marshall & Swift Commercial will be presented with Gary McCabe, CAE, instructing. Dates for PTI are May 8 – 10th. Kerry will contact Sunday River to inquire about a two-night stay to be given away during the Chapter meeting Thursday evening.
- **March Chapter Meeting:** Kerry reported the room at MMA has been confirmed for the March 15th Chapter meeting. Clint will pick up gift cards for the speakers and we will hold a raffle for two additional gift cards. The topics for the meeting will be:
 - Personal Property Panel moderated by Rick Mace. Panel will be Phil Drew, Julie Ethridge, Ruth Birtz, and Laurie Carlson.
 - Personal Safety with Lt. Barry Schmieks of the Auburn Police Department.
 - Wellness Incentives at Work – MMA
 - Meth Lab Awareness - MDEA

- **MMA Convention/Speakers:** The convention will be held in Bangor this year. Judy, Darryl, and Clint will oversee the convention. Darryl McKenney said that Craig Skelton was willing to do a presentation on spreadsheets used by assessors. Darryl will touch base with MAAO for ideas on the second session. It was agreed to forego a lunch meeting. IAAO will give us a banner at no charge for the booth.

Legislative:

- **LPC Meeting:** Judy attended the Legislative Policy Meeting on January 31st and plans to attend the next meeting. She handed out a list of bills which were presented at the meeting (attached). She will report back after the next meeting of the LPC.
- **OPEGA:** Kerry and Caitlin were interviewed concerning BETE/BETR. A list of the questions asked is attached.

Membership: Julie reported there are currently 105 active members; of those, four are free new CMAs and five are free lifetime members. This is in line with last year's numbers.

Audit: No report

Nominating: No Report

Newsletter: The next newsletter will be published in April or May. It was suggested that after all the board members have been profiled, we might do a profile piece on Kate Dufour.

History: Phil picked up the history board from Kyle. Darryl will bring the board to the March meeting.

OLD BUSINESS:

- **Survey Monkey IAAO Course Preferences:** Given that MRS is offering IAAO courses on a regular basis, this will be tabled for the time being.
- **IAAO Self-Study:** Kerry handed out an informational sheet from IAAO on Self-Study (attached). Judy is a member of the IAAO's Rural Task Force and will address this issue with them.

NEW BUSINESS:

- **MMA Affiliate Group Meeting:** The MMA Affiliate group meeting is being held April 12, 2019 from 10am-12:30pm. Judy and Kerry will attend. The Executive Board meeting, which was scheduled for that day, will be rescheduled to April 19, 2019.
- **Membership E-Mail Policy:** Any correspondence e-mailed to chapter membership will go through Julie. Judy suggested that the IAAO Reps could give a quarterly report to the membership. Caitlin will look into the cost of "Constant Contact", an e-mail marketing service. One of the benefits would be that it will track who reads the e-mails sent out.

- **Rural Task Force:** Judy has been appointed to the IAAO Rural Task Force. The goal of the task force is to determine how IAAO can better serve rural membership with affordable education. Judy will report back to the board with updates.
- **Joint Committee – Boston IAAO Conference:** The 2022 IAAO Annual Conference is being held in Boston. An MAAO/IAAO subcommittee is being formed. Subcommittee members are Bill Healy, Kerry Leichtman, Jim Thomas, Penny Thompson, and Caitlin Thompson.

Kerry moved to adjourn the meeting; Julie seconded. Motion passed unanimously.

Respectfully submitted,

Julie Romano Ethridge, Secretary