



**STATE OF MAINE CHAPTER
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS**

**Executive Board Meeting
June 8, 2018 – 10 am
629 Cross Hill Rd, Vassalboro, ME**

MINUTES

Members Present: Judy Mathiau, President; Kyle Avila, Vice President; Matt Sturgis, Treasurer; Julie Ethridge, Secretary; Kerry Leichtman, Past President; Clint Swett, Darryl McKenney, Karen Scammon

Guests Present: Bill Brunelle, MRS; Jeff Kendall, MRS; Nichole Philbrook, MRS; Justin Poirier, MRS; Wade Rainey

Members Absent: Phil Drew

Meeting called to order at 10:10 a.m.

Secretary's Minutes: Kerry moved to accept the minutes of the 4-13-18 Executive Board meeting as written; Kyle seconded. Motion passed unanimously.

Treasurer's Report: No report

Committee Reports:

- **Education:** No report
- **Legislative:** No report
- **Membership:** Julie reported there are currently 122 active members, of those four are lifetime members and 14 are free new CMAs.
- **Audit:** Cathy Jamison is retiring; Judy will reach out to her to see if she will be staying on the audit committee.
- **Nominating:** No report
- **Newsletter:** Judy reported the next newsletter will go out mid-July. She is looking for articles. The next issue will include a report on PTI and Property Tax School info.
- **History:** No report

Old Business

- **PTI Follow-Up:** Nicole mentioned the price for the IAAO workshop was much more than expected. There was discussion as to how the Chapter may be able to help with the unexpected cost. Justin suggested the chapter help for next year's PTI. The Board will discuss this further at our next meeting. Bill reported that the reviews were mostly good.

- **Membership Survey:** The board discussed the list of questions on the survey. Judy suggested putting it out in the next newsletter and by e-mail. It was suggested we have the results, with a panel discussion, at the annual meeting in November. Matt reported the cost for Survey Monkey is \$37. Kerry moved we use Survey Monkey in the amount of \$37; Kyle seconded the motion. Motion passed unanimously.

- **MMA Convention:**
 - **Exhibit:** Clint is working on the exhibit. He has reached out to the MAAO members working with him, but has had no response. He will reach out again. Darryl will secure the reservation for the exhibit booth. Kerry and Kyle will man the booth.

 - **Education:** Karen has sent in our reservation for the educational sessions and lunch, but needs to let MMA know what schedule we would like. The board discussed and decided on 10:00-11:30 educational session, 11:30-1:00 lunch, 1:00-2:30 educational session. Topics for education will be a 911 Update discussion and a BETE Panel. Karen will contact people for the panel; some suggestions were Nicole Philbrook, Joe Salley, Caitlin Anderson, Andy Krieger, Nick DesJardins.

 - **Luncheon:** There will be an Assessor's luncheon sponsored by our organization and the MAAO. A suggested topic for discussion at the luncheon is the future of both organizations, i.e. keep two separate organizations or join as one.

- **MRS Fall IAAO Course:** John Ryan will be teaching IAAO Course 101 in Portland, October 29 – November 2, 2018.

- **Thanks For Giving** – Tabled until next meeting; Kerry will get more info.

New Business

- **MMA Appreciation Lunch:** Judy asked if anyone would like to attend MMA's Appreciation Lunch on July 27th from 12-2. Darryl will attend.

- **Property Tax School:** Jeff handed out draft registration packets to the board.

Darryl moved, Julie seconded we adjourn the meeting. Motion passed unanimously. Meeting adjourned at 11:05 a.m.

Respectfully submitted,

Julie Romano Ethridge, Secretary