



**STATE OF MAINE CHAPTER
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS**

**Executive Board Meeting
March 2, 2018 – 9:30 a.m.
Maine Revenue Services, Augusta, Maine**

MINUTES

Secretary's Minutes: Clint moved to accept the minutes of the January 12, 2018 meeting; Matt seconded. Motion passed unanimously.

Treasurer's Report: Matt reported a balance in checking of \$5,004.66 and in savings of \$7,122.02. This does not include checks from the last educational meeting.

Committee Reports

- **Education:**
 - Kyle reported the February meeting was well attended with 65 people present. Suggested keeping the venue for the next winter meeting in Lewiston, perhaps requesting the other room as the noise in the room we were in was distracting.
 - The Maine Chapter will hold a meeting at PTI, on Wednesday evening. Topic to be a discussion on IAAO instructors, ethics training, and other hot topics.
 - John Ryan, IAAO instructor, is receptive to teaching an IAAO course in November.
 - It was suggested we include the total credit hours to be earned on the registration forms for future educational meetings.
 - Agendas will be available for attendees at future Chapter meetings.

- **Legislative:** Kerry reported on the latest in legislation, including the Department of Agriculture Committee hearing about tax issues regarding Open Space and Land Trusts; an elder tax relief bill; Death Deeds, etc.

- **Membership:** Julie reported there are currently 117 paid members.

- **Audit:** No report

- **Nominating:** No report

- **Newsletter:** Judy reported the next Newsletter will be out in April. She is appreciative of helpful tips and ideas for articles.

- **History:** The history board has been well received at meetings.

Old Business

- **PTI:**
 - Judy reported the PTI will take place on May 16, 17, & 18th with a full day of education on Wednesday, half-day of education and half-day event on Thursday, and a half day of education with a bag lunch on Thursday.
 - A discount will be offered to current Chapter members.
 - MRS will be sending registration forms out soon.
 - Kyle and Kerry will pick up snacks for the hospitality room. Kerry moved we approve expenditure of up to \$200 for snacks in the hospitality room; Kyle seconded. Motion passed unanimously.
 - We will have a raffle at the Wednesday night meeting for 2 Annual Meeting certificates and Kyle will check the possibility of getting a couple gift certificates for overnight stays at Sunday River.

- **Membership Survey:** Judy and Matt have been working on a list of questions for the survey and Judy will e-mail them to the Executive Board for review. Matt will look into using Survey Monkey to survey the membership. There will be approximately 20 questions.

- **IAAO Instructor:** Kyle reported that Bill Healey is retaking the instructor Course 101; MRS is funding this. Dan Robinson is taking the instructor Course 300 in Minneapolis. Judy will invite Bill and Dan will to our next meeting for a discussion about this.

- **MMA Convention Exhibit:** Clint reported the “wheels are turning”. Judy will e-mail MAAO asking for two people to work with Clint and Phil.

New Business

- **IAAO Representative:** Kerry reported that per IAAO, our chapter can appoint up to four IAAO delegates. Kerry, Matt, Phil, and Kyle volunteered to be appointed.

- **MRS Fall IAAO Course:** MRS will be offering IAAO Course 101 in Portland November 5th-9th. John Ryan will be instructing the course. MRS will be subsidizing the course to make it affordable for attendees.

Kyle moved and Matt seconded that we adjourn the meeting. Motion passed unanimously. Meeting adjourned at 11:15 am.

Respectfully submitted,

Julie Romano Ethridge, Secretary