



## STATE OF MAINE CHAPTER INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS

Executive Board Meeting  
January 12, 2018  
Maine Revenue Services, Augusta, Maine

### MINUTES

**Members Present:** Judy Mathiau, President; Matthew Sturgis, Treasurer; Julie Ethridge, Secretary; Darryl McKenney, Clint Swett, Phil Drew, Karen Scammon, Jeff Kendall, MRS

**Members Absent:** Kerry Leichtman, Kyle Avila, Vice President

Meeting called to order at 9:45am

**SECRETARY'S REPORT:** Julie moved to accept the minutes of the December 8, 2017 meeting; Matt seconded the motion. Motion passed unanimously.

**TREASURER'S REPORT:** Matt reported the balance of checking account is \$4,890.71; the balance of savings account is \$7,121.79. Darryl moved to accept the Treasurer's Report; Julie seconded the motion. Motion passed unanimously.

#### COMMITTEE ASSIGNMENTS

The following committee assignments were made for the 2018 year.

- **Education** – Kyle, Matt
- **Legislative** – Kerry, Darryl, Phil
- **Membership** – Julie, Jeff
- **Audit** – Clint, Cathy Jamison
- **Nominating** – Kerry, Julie, Karen
- **Newsletter** – Kerry, Phil
- **History** – Darryl, Kyle

#### COMMITTEE REPORTS

- **Education:** Matt reported the Winter Meeting scheduled for February 16<sup>th</sup> is all set. Kerry will moderate the panel on AirBnBs. There will be a drawing for two certificates to the annual chapter meeting and Matt will obtain gift cards for the speakers.
- **Legislative:**
  - Darryl reported on the tree growth study committee.
  - Phil reported on LD1479
  - Matt said we should be watching LD1565, which deals with TIFs.

- **Membership:** Julie reported that we are currently at 99 active members. The targeted mailings are working well. Reminders will be sent out with each meeting notice and Newsletter.
- **Audit** - no report
- **Nominating** – no report
- **Newsletter** – Judy reported that her LAST newsletter had been sent out; Kerry will take over that task. Clint suggested we include a chapter member profile in the newsletter.
- **History** – Darryl will connect with Kyle to prepare the history board for the Winter Meeting.

## OLD BUSINESS

- **PTI:** Jeff reported that the MRS staff will be meeting next week. They are currently looking for an instructor to teach the course on Marshall and Swift. Judy may attend that meeting. Game night options were discussed including whether we should get chips with the Maine Chapter logo on them and whether we should hire a company to put on the game night for us.

## NEW BUSINESS

- **Establish Board Meeting Dates:** The following dates were set for Executive Board meetings during 2018:
  - **March 2, 2018** – Meeting with MAAO Executive Board to follow this meeting.
  - **April 13, 2018**
  - **June 8, 2018** – This meeting will be held at Judy’s house in Vassalboro
  - **July 13, 2018**
  - **September 14, 2018**
  - **October 19, 2018**
  - **December 14, 2018**
- **Establish Chapter Meeting Dates:** The following dates were set for Chapter Meetings for 2018:
  - **February 16, 2018** - Winter meeting at Lewiston Regional Technical Center, Lewiston
  - **May 16, 2018** – This meeting will be held in the evening at PTI
  - **November 16, 2018** – Annual Meeting at Wishcamper Center, Portland
- **Membership Survey:** Judy suggested we survey the membership to find out their opinions on things such as, educational offerings, IAAO instructors, expectations of membership, how important is the chapter to them, etc. Judy and Matt will work on setting up a survey on Survey Monkey. The board will discuss specific questions at the next meeting.
- **IAAO Instructor:** The board discussed whether or not we should be training IAAO instructors. There was a discussion about the cost and the process to get an instructor certified; it’s very costly and time consuming to train an instructor who would then be certified to teach just one course. State would possibly send someone to be trained, but they are having trouble finding anyone interested.
- **MMA Convention Exhibit:** The exhibit for Maine Assessors has been manned by two people from our board and two people from MAAO’s board for a couple years now. It was suggested that a couple people from our board and a couple from MAAO get together and design a more professional looking board for this year’s convention. Phil, Clint, and Kyle will be work on this.

- **MAAO/IAAO Chapter Joint Board Meeting:** The two boards, MAAO and ME Chapter IAAO, will meet on March 2<sup>nd</sup> at MMA after our regular board meeting to discuss:
  - Convention exhibit
  - IAAO instructors
  - Educational goals

Meeting adjourned at 11:55am