

**STATE OF MAINE CHAPTER  
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS  
Executive Committee Meeting  
February 12, 2016 \* 9:30 a.m.  
MRS, Augusta, Maine**

**MINUTES**

**Executive Committee Members in attendance:** President Kerry Leichtman, Vice President Judy Mathiau, Past President Wade Rainey, Treasurer Matt Sturgis and Directors Martine Painchaud, Kyle Avila, Susan Russo and Clint Swett.

Also present was Nichole Philbrick of MRS and Chapter Member

**Members absent:** Secretary Julie Ethridge

The meeting opened at 9:40 a.m.

**SECRETARY'S REPORT:**

**Clint moved to accept the 1/8/16 minutes as written, seconded by Martine, all in favor.**

**TREASURER'S REPORT:**

Matt reported as follows:

Checking	\$2,902.00
Savings	\$9,478.00

**COMMITTEE REPORTS:**

**Education** – Kyle reported that all was set for the winter meeting, to be held March 18<sup>th</sup> at the Calumet Club. The agenda was prepared for this meeting by Julie, for the committee to review. Once approved, she will send out to the members. Matt suggested the Lewiston High School Vocational Center as venue for a future meeting. They have a meeting area and a culinary class that caters the event at a total cost of \$20-22 per person. This would be a great location for next winter's meeting.

Kerry reported that Jeff Kendall requested that he and Judy present at tax school using the same topic as before, *The Assessor's Practice* – this was agreed to and will be sponsored by the Chapter.

**Legislation** – Nothing new to report.

**Membership** – Although Julie was absent, she did report via e-mail that we currently have 89 paid members and Judy submitted a few more to Matt. Judy said that the town of Hermon submitted an application as the town and not as an individual. It was agreed that they would need to designate a member name. Judy will advise Julie to contact them.

**Audit** – Nothing to report.

**Nominating** – Nothing to report.

**Newsletter** – Judy reported that her first newsletter was delivered and said that she has ideas for the spring issue and hopes that others will contribute ideas.

### **OLD BUSINESS:**

**Property Tax Institute** – Judy reported that she put a notice in the newsletter, which was approved by David Ledew. They have confirmed Gary McCabe for all day Thursday, on cell towers. Nichole believes that Wednesday afternoon has also been confirmed to be Les Wilkinson of Burnstein Shur, to speak on deeds and title.

**Chapter Archive** – Wade reported that he, Julie and Donna Hayes have discussed ideas for the portable display unit. He submitted a quote from a sign company to provide a three part folding display with tack board. The total of \$675 includes the display unit, a center piece, folding table and storage bag.

According to Donna Hayes, all records were sent to IAAO by Mike Austin when he was secretary. Matt agreed to contact IAAO to retrieve what he could. Other ideas presented by Wade and his committee were a list of all past presidents, photos and scan all documents. He would like the organization to use the display at all future meetings and any other opportune events.

Kerry will provide photos.

Judy suggested a 3 ring binder with all the newsletters, in plastic sheets, for people to look through at the display table. She agreed to work on this.

Clint suggested a storage tote to hold tacks, documents or whatever else needs to be included with the display.

**Kyle moved to allow Wade to purchase the display unit and accessories except for the table at a total of \$625, seconded by Martine, all in favor.**

**Judy moved to create the History Committee, seconded by Kyle, all in favor.**

**Matt moved to assign Wade, Julie and Donna Hayes as the 2016 members of the newly formed History Committee, seconded by Martine, all in favor.**

**Webmaster Compensation** – Judy suggested that rather than assign a stipend to the webmaster, simply pay a fee for the services rendered. She said that Kyle has done a tremendous job at maintaining the web site and that it takes time and dedication and that he should be compensated. We paid Ben Greeley to create the web site, it seems only right to pay someone to maintain it, regardless of who may perform that task.

**Wade moved to pay for the services of the webmaster at the end of the calendar year, an amount of \$500, seconded by Martine, all in favor.**

### **NEW BUSINESS**

**MAAO Joint Meeting** – Kerry said that he received a phone call from the MAAO President, Ruth Blirtz. She reported that the MAAO Board members were upset with the fact that the IAAO Chapter is involved with the Property Tax Institute and that they felt left out. Ruth asked Kerry if the two committees could meet and discuss.

Discussion continued by the Chapter members as to the proper response. It was agreed that if the committee met with MAAO, it would be to discuss future collaboration on educational opportunities but not to discuss the Institute itself. After further conversation, it was decided to respond to Ruth with the agreement to have three of our committee members, Kerry, Judy and Matt meet with three of their members, preferably during lunch after the March 4<sup>th</sup> Board meeting.

It was also decided to request that the joint meeting only relate to the following topics for discussion:

Mission  
Purpose  
Educational Plans  
Membership  
MMA

**MMA Affiliate** – Kerry plans to attend the MMA Affiliate Meeting on April 8<sup>th</sup> and he requested that our April board meeting be moved to April 15<sup>th</sup>. This was agreed to.

**Matt moved to adjourn the meeting at 10:55 a.m., seconded by Wade, all in favor.**

*Respectfully Submitted By  
Judy Mathiau, Vice President*