

**STATE OF MAINE CHAPTER
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS
Executive Board Meeting
September 12, 2014
9:30 a.m.
MRS Building Augusta, ME**

MINUTES

Members in attendance: President Wade Rainey, Vice President Kerry Leichtman, Board Members Kyle Avila, Cathy Jamison and Acting Secretary/Board Member Judy Mathiau

Members absent: Treasurer Matt Sturgis, Secretary Julie Ethridge, Board Member Martine Painchaud and Past President Helen Taylor

SECRETARY'S REPORT:

Kyle moved, Kerry seconded, to accept the minutes of July 11, 2014 as written, all in favor.

TREASURER'S REPORT:

Matt was not present.

COMMITTEE REPORTS:

Education – The Board discussed the upcoming MMA Convention. Kerry expressed his disappointment with the class offering and the write up we received in the registration pamphlet. He was under the impression that the board did not want a GIS session for this venue, however that is what we are co-sponsoring with MAAO.

Legislation – Nothing to report.

Membership – Judy reported that she had sent another mass e-mail to the unpaid members in order to clarify their intentions. Several responded that they thought they were registered as members and others said they were not interested in renewing. With the previous e-mail and the new CMA's letter, we have increased our current membership to 96, and we are adding an additional 2 new members as a result of the tax school session that was held.

Audit - Nothing to report

Nominating – Judy presented the list that was sent to her by Martine. Two positions have opened up with the terms ending for Kyle and Judy, however, both expressed an interest in continuing. Judy suggested that she be elected as secretary and that the board nominate a new person to fill the opening as board member. Judy also expressed the fact that the secretary position can be offered to Julie next year if she is interested or able. In doing this, we could allow a new person onto the board. It was agreed that the Board would discuss this at the October meeting.

Kyle moved, Kerry seconded to table nominations and reopen for recommended changes, to be decided at the October meeting, all in favor.

Newsletter – Kerry has agreed to try and continue publishing the newsletter and anticipates the next issue will go out before the annual meeting.

OLD BUSINESS:

Property Tax School –Kerry said that the day long training went very well with an estimated 40 people in attendance. Judy said that CMAAO would like her and Kerry to do a tract or two at their annual meeting and there may be some interest to do another session at tax school next year.

MMA Convention Booth - Judy said that the convention was all set with Rick Mace. They will bring a Stonewall Kitchen basket for the giveaway and candy will be on the table as well. Judy has the sign at her office and she also has brochures that can be offered, with an emphasis on the scholarship. The board agreed that she could distribute the brochures at the convention. Matt was supposed to get some IAAO swag to her also.

Recognition Awards – all set

Non-Profit Status – Matt was not present.

Michael Austin Scholarship – Judy moved, Kyle seconded to update the Michael Austin Scholarship to award a \$500 scholarship, to a paid member, to be drawn at the annual meeting, must be present to win, and must be used on training within Maine certified by Jeff Kendall as education credits and that a member could only win once in five years, all in favor

NEW BUSINESS:

October Meeting - There was a concern about the time frame for by-law and nomination changes and the upcoming annual meeting.

Kyle moved, Kerry seconded to hold an executive board meeting over lunch at noon on October 3, 2014 during the MMA Convention, all in favor.

By-Law - The current By-Laws require that any change to those by-laws be mailed to the membership rather than through electronic communication.

Kerry moved, Cathy seconded to request the membership to change By-Laws where referenced; from “mail” to “notify”, all in favor.

Absenteeism – Kerry felt that the attendance at the board meetings was lacking and he feels that we are losing momentum while previously all was going very well. There is nothing in the by-laws to address this. This should be addressed during the next year.

Annual Meeting – the board discussed the upcoming November meeting and were unclear as to whether the facility had been reserved and whether the sessions were confirmed. It was agreed, however, to have the following agenda:

- a.m. manufacturing housing – Wade will contact someone to speak
- a.m. MRS Panel – Kerry will contact Mike, Dave and Jeff
- a.m. awards
- lunch
- p.m. Michael Austin Scholarship
- p.m. Real Estate – Judy will contact the RE Institute

It was agreed to offer two free chapter meeting coupons as well as two gift certificates as door prizes

ADJOURN: Kyle moved, Kerry seconded, that we adjourn at 11:40 p.m., all in favor.