

**STATE OF MAINE CHAPTER  
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS  
Executive Board Meeting  
July 11, 2014  
10:30 a.m.  
Readfield, ME**

**MINUTES**

**Members in attendance:** Vice President Kerry Leichtman, Board Members Kyle Avila, Acting Secretary Judy Mathiau, Cathy Donovan and Martine Painchaud

**Members absent:** President Wade Rainey, Treasurer Matt Sturgis, Secretary Julie Ethridge and Past President Helen Taylor

**SECRETARY'S REPORT:**

**Kyle moved, Martine seconded, to accept the minutes of June 20, 2014 as written, all in favor.**

**TREASURER'S REPORT:**

Matt was not present.

**COMMITTEE REPORTS:**

**Education** – The Board talked about possibilities for programs. Perhaps Jim Thomas could speak on the deferred program currently utilized in Saco and which has become successful. Another idea is BETE with specific questions on eligibility as it appears that assessors were receiving guidance that did not seem practical.

**Legislation** – Nothing to report.

**Membership** – Judy had sent out a notice to those who had not paid for the 2013-2014 membership and she reported that 11 renewals were received. She will send a final e-mail to each individual as a reminder. Judy also received 7 applications from the new cmas and cats as a result of the letter that was sent. Of those, two had already paid and they agreed that their membership can run through 2016 instead of a receiving a reimbursement.

**Audit** - Nothing to report

**Nominating** - Martine has finalized the nominations except for Matt. She will contact him for confirmation and then send Judy an e-mail with the list.

**Newsletter** – Kerry announced that the newsletter was becoming too much. It has been very difficult to get content and he has had no help. Judy suggested that it be shortened and she is willing to make it a 2 page report that would go out with the chapter meeting registrations. It was agreed to table this discussion until our next meeting.

**OLD BUSINESS:**

**Property Tax School** –Kerry passed out his outline for one portion of the class to be held at the tax school. He will be covering field work, exemptions and current use, while Judy will cover deeds and mapping and the mvr with commitment.

**MMA Convention Booth** - Judy sent Rick Mace a letter requesting half payment for expenses to date, which includes the sign and the MMA registration. Judy and Rick will meet one more time before the convention to confirm.

**Convention Education** – Matt was not present.

**Recognition Awards** – There was a discussion on the recipients and the award itself. The board agreed to include a plaque, gift certificate and a lifetime membership. These will be awarded at the annual meeting in November.

**Non-Profit Status** – Matt had mentioned last month that he was going to contact an accountant in order to apply as a non-profit. The board asked Judy to contact Matt to request a memo on this.

**NEW BUSINESS:**

**Michael Austin Scholarship** - Judy mentioned that we did not advertise the scholarship this past year. In looking over past minutes, the board had discussed the possibility of a full week at tax school. The board agreed that we should not lose sight of this scholarship and that criteria needs to be set. Discussion included an annual \$500 scholarship, to a member, to be drawn at the annual meeting, must be present to win, and must be used on training within Maine certified by Jeff Kendall as education credits. Also, that a member could only win once in five years. This will be revisited at the next meeting. Judy will contact Julie to see if she can find any past information on the purpose of this scholarship.

**ADJOURN: Martine moved, Kyle seconded, that we adjourn at 1:00 p.m., all in favor.**