

**STATE OF MAINE CHAPTER  
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS  
Executive Board Meeting  
April 11, 2014  
9:30 a.m.  
MRS, Augusta, ME**

**MINUTES**

**Members in attendance:** President Wade Rainey, Vice President Kerry Leichtman, Board Members Kyle Avila, Judy Mathiau and Martine Painchaud. Jeff Kendall, of the Property Tax Division was also present.

**Members absent:** Secretary Julie Ethridge, Treasurer Matt Sturgis, Board Member Cathy Donovan and Past President Helen Taylor

**SECRETARY'S REPORT:** Julie was not present. **Martine moved, Kyle seconded, to accept the minutes submitted by Judy, of March 14, 2014 as written, all in favor.**

**TREASURER'S REPORT:** Matt was not in attendance

**COMMITTEE REPORTS**

- **EDUCATION REPORT:** Kerry had e-mailed Matt to suggest that he, Matt and Elizabeth Sawyer meet to discuss future educational topics, but Kerry had not heard from Matt. The committee believes that Matt has secured the *Spring Meadows Golf Club* in Gray for the May 23<sup>rd</sup> Chapter meeting. Wade will contact Matt to make sure.

Ideas were discussed by the committee for the next Chapter meeting including the following:

- a) Recent Scarborough decision – Bill Healey and Paul Lesperance and possibly an attorney
- b) Web Site introduction
- c) Wade's video - Wade will send the cd to Kyle
- d) Afternoon panel on-site inspections – Mike Rogers, Roland Moreau, Bob Gingras and Kyle Avila

- **LEGISLATIVE REPORT:** Nothing to report.
- **MEMBERSHIP REPORT:** Nothing to report
- **AUDIT:** Nothing to report
- **NOMINATING:** Helen was not present. **Judy moved, seconded by Kerry to assign the chair position of the nominating committee to Martine Painchaud, all in favor.**
- **NEWSLETTER:** Kerry plans to have the next newsletter ready for the first week of May, but needs a volunteer for an article. Kerry thought the subject of on-site inspections would be good as we hope to add this to our next Chapter meeting. Judy also agreed to submit a small article introducing the new web site. Jeff said he would submit an article on the upcoming tax school for the summer newsletter.

**OLD BUSINESS:**

- **Property Tax School** – Jeff handed out a very rough draft of the upcoming tax school. Kerry and Judy spoke about their class and noted that they will be holding only a one day session to cover several topics. They plan to keep the material very basic and hope to gain more insight from the attendees into what is needed to do another session at a future date.
- **Chapter web-site:** Judy and Kyle have finalized the web site and Judy thanked Kyle for taking the lead in maintaining the site going forward. Judy e-mailed Ben Greeley's bill to Matt but she was not sure if it had been

paid as of yet. Kyle will contact Ben to verify. Judy will also e-mail approved minutes to Kyle to post.

- **MMA Convention Booth:** Judy has received an estimate for the booth sign from *bridesigns* in Oakland. Total cost at \$140.58 to be shared with MAAO. **Kyle moved, seconded by Martine, to purchase the sign, all in favor.**

Wade mentioned that the affiliates meeting was held today at MMA. Wade e-mailed them because we could not attend. His e-mail indicated our wishes to be contacted, as well as our concerns with last year's overlapping classes. E-mail attached to minutes. Kerry said that he had contacted them and was disappointed with their response.

The committee discussed ideas for the convention including MVR, Winter Projects for Assessors and a recent article about e-mails being confidential.

- **Recognition Award:** Kerry will bring this back to the board at a future meeting.
- **New CMA's and CAT's** - Kerry proposed that we send a welcome letter to newly certified assessors along with a registration form and would like to also include the first year membership free. **Judy moved, seconded by Martine, to send a welcome letter to all CMAs and CATs newly certified up to one year past and going forward, to include a one year membership, all in favor.**

Judy will create a welcome letter and send to the committee for review. It was agreed that we will welcome those new CMA and CAT names on the website as well.

- **2013 IAAO Course** – Jeff said he was still waiting for an invoice from Matt to cover their share of the course.
- **Chapter Meeting Speakers** – **Judy moved, seconded by Martine, to grant free registration to future chapter speakers, along with a gift, all in favor.**

#### **NEW BUSINESS:**

**Chapter Meeting Giveaways** – the committee discussed the idea of awarding 2 certificates to attend the next chapter meeting. These would be a door prize. **Kerry moved, seconded by Kyle, to award 2 certificates to attend the next chapter meeting and these would be awarded at each chapter meeting, all in favor.** Judy will prepare the certificates. It was also agreed that the annual meeting will have door prizes like gift cards as well.

**ADJOURN:** Kyle moved, Martine seconded, that we adjourn at 11:00 a.m., all in favor.