

**STATE OF MAINE CHAPTER
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS
Executive Board Meeting
March 14, 2014
9:30 a.m.
MRS, Augusta, ME**

MINUTES

Members in attendance: President Wade Rainey, Vice President Kerry Leichtman, Board Members Kyle Avila, Judy Mathiau and Treasurer Matt Sturgis. Jeff Kendall, of the Property Tax Division was also present.

Members absent: Julie Etheridge, Secretary; Board Members Martine Painchaud and Cathy Donovan and Past President Helen Taylor

SECRETARY'S REPORT: Kyle moved, Matt seconded, to accept the minutes of January 10, 2014 as written, all in favor.

TREASURER'S REPORT: Matt reported that he would e-mail an updated report to board members, once he processes the checks and cash that Judy presented to him from the last chapter meeting and once Maple Hill adjusts their invoice.

COMMITTEE REPORTS

- **EDUCATION REPORT:** Matt reported that the May meeting will be held on May 23rd at the Spring Meadows Club in Gray. An idea given to Matt would be a panel discussion in the afternoon on "on-site inspections" with Bob Gingras, Donna Hayes, Matt, Kyle and perhaps Roland from the State?
- **LEGISLATIVE REPORT:** Kerry reported that the fate of BETR is still unknown. There was also mention of a possible tightening up of the 706 language.
- **MEMBERSHIP REPORT:** Nothing to report
- **AUDIT:** Nothing to report
- **NOMINATING:** Helen Taylor as past president will chair this committee
- **NEWSLETTER:** Kerry reported that he has been in communication with Chris Bennett of IAAO who has been most helpful. Kerry will start to send the newsletter to David Reed as well. He hopes to get the next issue out by the first week of May. One suggestion would be a write up on the legalities of an on-site inspection with do's and don'ts. This would blend nicely with the next chapter meeting panel discussion.

OLD BUSINESS:

- **Property Tax School** – Jeff was on hand to discuss the property tax school and hopes that the IAAO Chapter will sponsor a two day session. Any topic is welcome and if the basic courses that Kerry and Judy want to create are ready, they would also be welcome. Kerry and Judy said they will bring back a more solid plan for the next board meeting.
- **2013 IAAO Course** – Matt was unable to get IAAO to reduce the bill for last summer's class. We were billed for a minimum of 25 people although there were not that many registered. We lost money but Jeff said that if our chapter would provide him with an invoice he would pay a portion to us. He also said that those who did attend liked it and he was sorry to see it not be considered again.
- **Chapter web-site:** Judy and Kyle have provided content for the web site to Ben Greeley. Matt paid for a 3 year contract with Blue Host and Kyle has taken the initiative to set it up so the web site is now up and running. He is willing to maintain both the web site and the facebook page. A photo gallery was considered but the board agreed that only a group shot of the board members would be good to post at this time. (mechapteriaao.org)

- **MMA Convention Booth:** Judy has met with Rick Mace. A sign has been created for the booth and can be printed for less than \$150. The booth will be manned by Judy, Kyle, Rick Mace and one other from MAAO. We will have a bowl of candy for the public and a gift basket for the drawing, which will hold Maine items. A monitor will show a photo slide show and hand outs will be available. Judy will draft a brochure for our chapter.
- **Recognition Award:** Kerry thought it would be a good idea to make it a tradition at the annual meeting to award recognition to fellow assessors and colleagues. His idea would be for David Ledew and Geoff Herman this year. The board members agreed.

NEW BUSINESS:

- **Appoint Committee Members:** The board decided to table the appointments until next month's meeting due to the lack of attendees.
- **Property Tax School Session** – this was discussed above under Old Business, however, it was also mentioned that Matt will speak with Bill Healey on this concern as well.
- **MMA Convention** – there was a general consensus that the sessions last year sponsored by the MAAO and IAAO Chapter overlapped the other and this needs to be avoided. Matt will talk with Bill Healey so that we can work together on a session for the convention.
- **New CMA's and CAT's** - Kerry proposed that we send a welcome letter to newly certified assessors along with a registration form and would like to also include the first year membership free. He will draft a letter to be reviewed at the next meeting. Jeff said he could provide names as needed. We will vote on this at the next meeting.
- **Affiliate Group Meeting** – Wade said he got an invitation to the MMA meeting the first week of April and wondered if anyone else was interested in going. He will e-mail more information.
- **Chapter Meeting Speakers** – there was a concern that the speakers at the last meeting paid for their registration. Speakers should be made aware that they are covered for the day. We will vote on this at the next meeting.

ADJOURN: Kyle moved, Kerry seconded, that we adjourn at 11:15 a.m., all in favor.