

**STATE OF MAINE CHAPTER  
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS  
Executive Board Meeting  
January 10,2014  
9:30 a.m.  
MRS, Augusta, ME**

**MINUTES**

**Members in attendance:** President Wade Rainey, Vice President Kerry Leichtman, Board Members Kyle Avila, Cathy Donovan and Judy Mathiau. Jeff Kendall, of the Property Tax Division was also present.

Members absent: Matthew Sturgis, Treasurer; Julie Romano, Secretary; Martine Painchaud, Past President Helen Taylor

**SECRETARY'S REPORT:** Kerry moved, Cathy seconded, to accept the minutes of November 8, and November 22 of 2013 as written, all in favor.

**TREASURER'S REPORT:** Matt reported that there was no change from previous balance.  
Kerry moved, Cathy seconded, that we accept the treasurer's report, all in favor.

**COMMITTEE REPORTS**

- **EDUCATION REPORT:** The board discussed ideas for the February meeting to be held at Maple Hill in Hallowell. The following presentations were suggested – 1) Geoff Hermon of MMA to relate the working groups' findings from 2013 and new legislation coming up 2) Hebron Academy case – perhaps the O'Donnells could give us an overview of the history leading up to the case itself 3) Rebecca Warren Seel of MMA – she could follow up on the Hebron Academy case with a review of the decision and what she feels she would add to it if she were to incorporate the case into the MMA Assessment Manual, and what impact is there on assessors going forward.

Kerry will contact Matt with these ideas and confirmation of the February meeting

- **LEGISLATIVE REPORT:** Kerry reported that the new legislation has begun.
- **MEMBERSHIP REPORT:** Nothing to report
- **AUDIT:** Nothing to report
- **NOMINATING:** Helen Taylor as past president will chair this committee
- **NEWSLETTER:** Kerry plans to issue the next newsletter at least 3 weeks prior to the February meeting; however, the date of the meeting is still unknown. Kerry will focus on the annual meeting that was held in November, with small write-ups on the presentations.

**OLD BUSINESS:**

- **Property Tax School – The Assessor's Year:** During the meeting Matt scanned and e-mailed a copy of the signup sheets from the annual meeting. The subcommittee list included Gary James – Cumberland County Assessor, Cathy Donovan, Martine Painchaud and Michael D'Arcangelo.
- **Chapter web-site:** Judy reported that she, Julie, Wade and Helen met with Ben Greeley to begin discussions on the web site creation. Ben will create the web site and its content based on what we give him. Julie and I agreed to develop content to submit to Ben. Julie had said that she would look into the host site and domain name, but based on personal reasons, the board has assigned Kyle the task of continuing the host work. Ben had suggested **Blue** Host which would cost \$5 per month. Judy will contact Julie and ask her to contact Kyle. Judy will continue to provide content to Ben, however.

- **MMA Convention Booth:** Judy had contacted MAAO president Rick Mace regarding the possibility of co-sponsoring a booth at the annual convention. The total cost is \$550 for 2 days. Rick met with his executive board and they agreed to the idea. Judy will contact Rick again to see if 2 people on his board would be willing to work with us on the booth. Kyle and Judy will represent the IAAO Chapter. As we met, David Ledew stopped in and said they would be willing to have someone from Property Tax available at the booth as well.

**NEW BUSINESS:**

- **Appoint Committee Members:** The board decided to table the appointments until next month's meeting due to the lack of attendees and the sign-up sheets from the annual meeting.
- **Set Board and Chapter meetings:** It was agreed that the board would continue to meet at MRS every month on the second Friday of the month. Chapter meetings will be set by the education committee.
- **Recognition Presentation:** Kerry suggested in a past meeting that we should recognize Geoff Hermon for his contribution to the assessors. We agreed that this should be done at the annual meeting and we will discuss this in more detail at next month's meeting.

**ADJOURN:** Cathy moved, Kyle seconded, that we adjourn at 11:25 a.m., all in favor.